



## **FAQ**

**\*\*Disclaimer: As we have a high volume of applicants, please note that we will schedule the interviews on a first come first serve basis.**

1. What is the agenda/ itinerary of the event?
  - Below is the agenda for your reference:
    - i. Job Application
    - ii. Interview Session
2. How long is the event?
  - The event will be held for 1 day (23<sup>rd</sup> April 2022, 9am to 1pm).
3. Where can I find the list of vacancies?
  - You can find the list in the link below:
    - i. <https://topglove.jobs2web.com/>
4. Are fresh graduates able to apply?
  - Yes, you are most welcome to apply.
5. Can I apply for internship?
  - You can apply for internship in the link below:
    - i. [https://workflow.topglove.com:10443/jw/web/userview/internPreScreen/pre\\_screening/\\_/7E1568C15A264F6286659035D5CF5C42](https://workflow.topglove.com:10443/jw/web/userview/internPreScreen/pre_screening/_/7E1568C15A264F6286659035D5CF5C42)
6. Can I apply for a different department that is not applicable to my degree?
  - Yes, you can.
7. How long will it take to get a response (successful/rejected)?
  - You will get a response from us within 2 to 3 weeks.
8. How will I be notified if I'm selected for the interview?
  - You will be notified through email.

9. What if I was not shortlisted for the interview?
- You will receive an email from us regarding your status within 3 days.
  - Should you not receive a response in 3 days, it could probably be due to the overwhelming responses and our recruiters are trying our level best to attend to all. Nevertheless, should your status be regrettably unsuccessful, please kindly bear with us as it may be due to the fact that we do not have similar or suitable positions to offer you. Your profile will be kept in the database and should there be positions that are deemed suitable to you, we will be in contact with you again.
10. How long will the interview session be?
- Each interview session will be for **20 minutes**.
11. How many stages will there be?
- There will be 2 stages of interviews.
12. I am not able to make it for my scheduled time slot, can I rearrange my slot to a different timing?
- Please inform us via Telegram, and the recruiters will try to rearrange depending on the availability.
13. If I'm not able to attend the interview during the Virtual Fair (23<sup>rd</sup> March 2022), will I be able to come for another interview session?
- Our recruiters will inform you of another interview session, should you be shortlisted.
14. Do I need to wear formal attire?
- Yes, kindly wear formal attire for the interview session.
15. What if I don't have a computer?
- You can use your mobile device, but you would need to download **Microsoft Teams**.
16. After my interview, what will the process be like?
- If you're shortlisted: you shall receive a call from our recruiters, explaining about the next process.
  - If you're unsuccessful: you shall receive an email from us.
17. When does registration close?
- Registration closes on **22<sup>nd</sup> April 2022 at 12:00pm**.